

# Godstone Parish Council

(serving the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

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## AGENDA

MEMBERS OF THE PARISH COUNCIL ARE SUMMONED TO ATTEND THE FULL MEETING OF GODSTONE PARISH COUNCIL TO BE HELD ON **MONDAY 7<sup>TH</sup> JULY 2025**

**AT 7.30 PM AT ST STEPHENS CHURCH, SOUTH GODSTONE.**

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTION

1. **QUESTIONS FROM MEMBERS OF THE PUBLIC**
2. **APOLOGIES AND REASONS FOR ABSENCE** (LGA 1972 s85)
3. **DECLARATION OF INTEREST** [Register of Interests](#)
4. **COUNTY AND DISTRICT COUNCILLORS** – Brief report on matters affecting the Parish.
5. **MINUTES** of the Annual Parish Council (PC) meeting held on the 2nd of June 2025 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)
6. **REPORTS**
  - 6.1 **Clerks Report** - Matters to bring to the Councils attention
    - 6.1.1 The Bounty – To consider the quote for the annual air-conditioning service and agree or otherwise whether to proceed. Quote = £135 excl. VAT.
    - 6.1.2 The Bounty – One quote received for the plumbing work £5401 excl. VAT; another quote is pending. If received prior to the meeting the Clerk will present at the meeting for Cllrs to agree or otherwise which to proceed with.
    - 6.1.3 The Bounty – new first aid kit required as contents of existing kits are out of date. To consider and agree whether to proceed and which supplier to go with quotes = £21.95 including postage from Viking. Or £28.45 including postage St Johns Ambulance.
    - 6.1.4 The Bounty – To consider and agree whether to proceed with the refurb decorating work for the Bounty. Quote £2,095 excl. VAT
    - 6.1.5 The Bounty – To consider and agree whether to proceed to upgrade the Clerk and Asst. Clerk's PCs which are 8 versions behind current PCs. Quote obtained from current IT provider to purchase 2 x laptops and docking stations. £1,529.60
    - 6.1.6 The Bounty – new kettle needed Quotes up to £25.
  - 6.2 **Chairperson's Report** – (for noting) information only.
  - 6.3 **Reports (for noting) from representatives on outside bodies etc.**
  - 6.4 **Reports from Committees**
7. **CURRENT PLANNING ISSUES** (Applications with a comment deadline prior to the next Planning Committee Meeting).
  - 7.1 **2025/675/TC** - 6 Greenview, Bletchingley Road, Godstone, Surrey, RH9 8LL – Eucalyptus tree in the far end of the back garden) - Overall crown reduction of 25% to maintain the shape of the tree.

7.2 **2025/478** - Macconkeys, Tandridge Lane, Lingfield, Surrey, RH7 6LL – Construction of an extension to existing garage to create a home office and gym (Certificate of lawfulness for proposed use or development)

7.3 **2025/558/TCA** - Potters Cottage, Church Lane, Godstone, Surrey, RH9 8BW – 1) - Green dot – Reduce the whole canopy sides by 1.5 metres, from a total width of 13 metres to 10 metres but not reducing the top. Crown lift by raising the canopy by 1 metre.

## **8. GREENS, COMMONS AND LAND**

### **8.1 Godstone – Godstone Green; Greenview; Playground, Allotment and Hilly Fields**

#### **8.1.1 Godstone Green**

- (i) To consider and agree or otherwise to proceed with the quote to replace the bench near the carpark facing the pond. £666 excl. VAT and not including cost of new bench. Bench £380 excl. VAT style as previous.
- (ii) To note that there are still two ladies riding their horses across the green. A resident approached them and advised no horses on the Green and the response was rude, and the ladies refused to acknowledge this rule.
- (iii) To note two occasions where horses and traps have been brought on to the green.
- (iv) To consider whether Fun City can have a children's fair event on the Green, 23rd of July to the 4th of August with a day before to set up and a day after to shut down.
- (v) Pétanque Pitch – the group who looked after the court no longer exists; players have asked if the PC will adopt it.

#### **8.1.2 Greenview**

#### **8.1.3 Playground**

- (i) To consider and agree or otherwise to proceed with the quote to replace the bench near the carpark facing the pond. £666 excl. VAT and not including cost of new bench. Bench £380 excl. VAT style as previous.

#### **8.1.4 Allotments**

#### **8.1.5 Hilly Fields**

### **8.2 Tilburstow Hill and The Enterdent**

8.2.1. The work on the tree at the Enterdent has now become urgent regular contractor contacted, pending notification of whether they can do the work via their specialist. To agree or otherwise whether to contact other contractors to ask them to quote.

### **8.3 South Godstone**

### **8.4 Blindley Heath**

8.4.1 Reports of fly-tipping at Blindley Heath Cricket Club carpark on land adjacent to the carpark and people using the outside of the Pavilion as a toilet. To consider whether the PC needs to take any action.

### **8.5 Burial Ground - Exclusive Rights of Burial Applications and Memorial Applications**

8.5.1 To consider and agree whether to proceed with the quote to trim around trees in the cemetery to remove bramble, weeds and long grass. Debris to be raked out, keeping site as neat as possible. £950 excl. VAT

8.5.2 New graves need marking out – all graves currently sold.

8.5.3 Refurbishment of benches – pending receipt of number of benches needing attention.

## **9. FINANCE**

9.1 Accounts for Payment - Approve JUNE accounts for payment.

9.2 Finance Papers up to 31ST MAY 2025 - Bank Reconciliation and Accounts Reports – Income & Expenditure; Reserves, Balance Sheet and Summary of Funds

## **10. GOVERNANCE**

10.1 AGAR – to note that documents have been submitted to the external auditor on the 30<sup>th</sup> of June ahead of the 1<sup>st</sup> of July deadline.

## **11. POLICIES & PROCEDURES**

## **12. SALC/NALC**

**13. CORRESPONDENCE**

13.1 CPRE email regarding writing to our MP to ensure local voices are heard in the planning process. To consider and agree or otherwise whether the PC would like to write to our MP.

13.2 TDC inviting Parish Council to comment on the schedule for forthcoming Parish Council elections. To consider and agree or otherwise whether to comment and if so what comment.

13.3 Street trading licence application renewal for Lucian Foods outside the Forman Institute at Blindley Heath and if so what comment to submit.

**14. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDAS**

**15. AOB**

**16. DATE OF NEXT MEETINGS**

16.1 To consider and agree otherwise whether to have a full Parish Council meeting in August.

16.2 If meeting not required to agree to pass a motion to allow the Clerk and the Chair or Vice Chair to deal with and transact PC business during August.

- Planning Committee Meeting – Wednesday 18<sup>th</sup> June 2025 6:30pm at the Bounty, Godstone Green
- Full Council Meeting – 7<sup>th</sup> July 2025 7:30pm at St Stephens Church, South Godstone

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

Janette Coulthard

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Issued: 2<sup>nd</sup> July 2025