

Godstone Parish Council

(serving the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

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AGENDA

MEMBERS OF THE PARISH COUNCIL ARE SUMMONED TO ATTEND THE FULL MEETING OF GODSTONE PARISH COUNCIL TO BE HELD ON **MONDAY 2nd NOVEMBER 2026 AT 7.30 PM** AT ST STEPHENS CHURCH, SOUTH GODSTONE.
THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTION

1. QUESTIONS FROM MEMBERS OF THE PUBLIC

(The period of time designated for public participation at a meeting shall not exceed twenty (20 minutes unless directed by the Chairman of the meeting. A member of the public may speak for no longer than five (5) minutes.)

1.1 Questions and requests from residents in attendance

2. APOLOGIES AND REASONS FOR ABSENCE (LGA 1972 s85)

3. DECLARATION OF INTEREST [Register of Interests](#)

4. COUNTY AND DISTRICT COUNCILLORS – Brief report on matters affecting the Parish.

5. MINUTES of the full Parish Council meeting of the 5th October 2026 , the (PC) Planning Committee Meeting held on the 15th October 2026 and the Green Spaces Committee of the 26th October 2026 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

6. REPORTS

6.1 Clerks Report - Matters to bring to the Councils attention

6.1.1 **Adult Outdoor Gym** – Consultation for Section 38 application to Secretary of State (SoS) for permission ended 22.10.26. One response received from SCC Archaeological Unit received. They have no issues with the Outdoor Gym and Surface. Currently waiting to hear from the Application to the SoS. CIL BID team wanted evidence from TDC Planning that Planning Permission not required. Obtained by Cllr Case and sent to CIL BID Team. Waiting for final version of Grant Agreement to sign.

6.1.2 **The Bounty** – Tree growing into air sourced heat pump now pollarded. Repair to floor and last phase of decorating outstanding.

6.1.3 **Blindley Heath Pond accident** – The Assistant Clerk has not submitted a claim yet. Waiting to speak to contractor regarding breaking down their invoice for our insurer.

6.2 Chairperson's Report – (for noting) information only.

6.3 Reports (for noting) from representatives on outside bodies etc.

6.4 Reports from Committees

- **Planning Committee** – minutes provided prior to meeting
- **Greenspaces Committee** – minutes provided prior to meeting. Recommendations covered in agenda.

7. GREENS, COMMONS AND LAND

7.1 Godstone – Godstone Green; Greenview; Playground, Allotment and Hilly Fields

7.1.1 Godstone Green

7.1.2 Greenview

7.1.3 Playground

7.1.3.1 To note that one of the wooden rungs on the banked slide went missing and a child caught themselves on a screw sticking up from the wood. Cllr Beagley removed the screws and will replace the wooden rung.

7.1.4 Allotments

7.1.4.1 To note that the boundary agreement has been executed however still more work to do for Land Registry.

7.1.5 Hilly Fields

7.1.5.1 A resident posted on FB that the barrow in the field has been dug into to create a ramp for jumping bicycles from. The resident suggested having a sign to state that there is an ancient barrow on the field. To consider and agree or otherwise whether to take any action and if so what action to take.

7.1.6 St Nicholas Church

7.2 Tilburstow Hill and The Enterdent

7.3 South Godstone

7.4 Blindley Heath

7.5 Wayleaves & Garden Plots

7.5.1 **Maynards** - To note that the issue of the ownership of the land which is subject of the wayleave has been referred to our Solicitor. Documents are still being gathered to prove ownership. Currently waiting to hear from the Commons Registrar regarding any additional documents held on record. Solicitor advised that our wayleave agreements need updating.

- To retrospectively approve the engagement of the Solicitor to work on proving ownership and the quote for the work £1,750.
- To retrospectively approve the recommendation from the Greenspaces Committee to engage our Solicitor to update the domestic and commercial wayleave agreements.

7.5.2 **Commercial Wayleaves** – A Cllr needs to work with the Admin Assistant to decide which properties should be paying for a commercial wayleave.

- To consider and agree which Cllr will work with the Admin Asst.
- To consider and agree how to set the commercial wayleave fees and assign a Cllr to work on this with the PC Office.

7.6 Burial Ground - Exclusive Rights of Burial Applications and Memorial Applications

7.6.1 Several Funeral Directors are now advising they do not have storage space for memorials removed awaiting a second inscription. To consider and agree whether the PC wishes to provide a storage space in the burial ground and if so whether to charge a storage fee.

7.7 Tree works

7.7.1 To note that following dates are booked for tree work:

Godstone Green – 8th December

The Enterdent – 4th – 5th January

Blindley Heath – 7th – 8th January

8. FINANCE

8.1 Accounts for Payment - Approve NOVEMBER accounts for payment.

8.2 Budget – It was agreed at the last meeting that Cllrs would provide information to the Clerk on budget requirements for their areas. Outstanding areas Blindley Heath (other than dredging the pond), Hilly Fields, Allotments, Car Parks, The Bounty and South Godstone (other than Hunters Chase Playground).

8.3 Rialtas – To note that Rialtas is now a web-based application and as a result was unavailable from the 21st October to 23rd October due the PHP issue reported in the news which caused 70% of websites to be impacted with web pages and websites being taken offline worldwide.

8.4 To agree a date and time for the Finance Committee meeting.

9. DC ASSET TRANSFER

9.1 Featherstone Playground and Playing Field Update (Clerk)

9.2 Hunters Chase Playground – update (Clerk)

9.3 Public Toilets (Godstone) – update (Clerk)

10. GOVERNANCE

11. POLICIES & PROCEDURES

12. SALC/NALC

13. CORRESPONDENCE

- 8 x Visitors to the office with questions and issues
- 8 x Email queries from residents dealt with including 3 x reports of Fly Tipping (Blindley Heath & the Enterdent) To note that the Asst. Clerk is now logging all reports of Fly Tipping.
- 9 x Enquiries for Burials/Memorials

14. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDAS

15. AOB

15.1 To note the receipt of the report from Godstone United Charities.

15.2 Sustainable Communities Act - To consider and agree or otherwise whether to support Weymouth Town Council, supported by NALC, in their resubmission of a revised Sustainable Communities Act proposal asking Government to extend the Dependants' Carers' Allowance to parish and town councils, a right currently available only to principal authority councillors.

15.3 Office opening hours during the Christmas Period – To consider and agree or otherwise to the Clerk's proposal to close the Parish Council Office from the 21st December to the 1st of January inclusive. (Urgent items to be dealt with remotely).

16. DATE OF NEXT MEETINGS

Planning Committee Meeting – Wednesday 4th November 2026, 6:30pm at the Bounty, Godstone Green

Greenspaces Committee Meeting – Monday 7th December 2026, 10am at the Bounty, Godstone Green

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

Part 2 items for discussion – To consider and agree the new employment contracts for the Admin Assistant, Asst. Clerk and the Clerk including holiday entitlement, salary scale points and future increases.

Janette Coulthard
Clerk/RFO

Janette Coulthard

Issued: 28th October 2026